

**WATERBURY BOARD OF TRUSTEES  
MEETING  
OCTOBER 26, 2005**

Meeting called to order at 7:36 P.M.

Present: E. Coffey, President, P. Flanders, L. Sayah, Trustees, W. Shepeluk, Village Manager, Steve, Lotspeich, Anne Imhoff, Tom McFadden, Tammi Cody, Laura Parette, William Hohman, Bill Graves, Michard Bard, Chris Tagatac, Jack Carter, Sue Minter, Tom Stevens, Stephen Van Esen, Joel Baker, Joe Greene, Carol O'Neill, Carolyn Goodwin Kueffner, Bob McLeod, Mildred Badger, Ted Schultheis, Chuck Kletecka, members of the public, Michael Lugo, cameraman and Linda Graham, secretary.

S. Lotspeich spoke about the Downtown Designation for the Village and how there was a renewed interest in obtaining the designation. The last time the Village looked at the process was about 5 years ago and a draft had been done but Village voters turned it down due to restrictions in the plan. Because of the renewed interest, the Village asked Joss Besse of Vermont Downtown Program to speak to the Trustees and interested parties. He then introduced Joss Besse who distributed some pamphlets to the attendees that described the principles of the designation and gave an overview of the Downtown Designation process. The Board that approves the designations looks for a strong commitment from the community with a full work plan, the work plans need to come from the groups like RW and WCDC, it cannot come from the municipal office.

Sue Mintner spoke to her experience as coordinator for the Montpelier Downtown Program and how they coordinated that effort and came up with short-term actions and long-term action. She felt that Waterbury was focusing too heavily on the regulatory areas.

W. Shepeluk questioned why the Select Board was not present at the meeting; they would be the board responsible for sidewalks, lighting, etc. He questioned Joss Besse if it mattered which municipality applies? Mr. Besse advised it doesn't matter but both would be preferable. The work plan comes from the downtown organization but the capital can come from either municipality.

J. Besse explained that they would do training with the committees that form the Downtown Organization and provide support for the committees. There are two grant sources available to help form the plan.

Jack Carter asked if tax credits are available to lessee of a property and was advised that lessees can obtain tax credits.

W. Shepeluk asked if the Village should continue with an application for the designation. Tom Stevens, Town Selectperson, stated the Select Board fully supports the Downtown Designations. He asked the Trustees their position. P. Flanders responded that the Trustees have heard new info and will take that into consideration. W. Shepeluk advised

that because the Downtown Designation involves a change to zoning bylaws, the trustees have to adopt the changes.

S. Lotspeich asked Revitalizing Waterbury if they were still interested in going forward with the Downtown Designation? Laura Parette of RW stated they would definitely be interested in going forward with WVDC as partner.

L. Parette stated that she did not feel the Trustees are in support of the plan. E. Coffey advised he wanted more information about the Downtown Designation, as he was not on the Board five years ago when it was previously presented. He has not said he was not in support.

The consensus of the attendees was that the Village should move forward on the application. S. Lotspeich will be working with them to get the application submitted. Applications are submitted the first week of the month and an answer is usually given in 3 weeks.

P. Flanders suggested that the committees should put together an outline and present it to the Trustees for review.

The group at large thanked the Trustees for bring Joss Besse to the meeting.

E. Coffey made an announcement about “Wheels for Warmth Program” being held later this week.

Meeting adjourned at 9:30 P.M.

Respectfully submitted by Linda Graham.

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E. Coffey, President

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P. Flanders, Trustee

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L. Sayah, Trustee