

TRUSTEE'S MEETING
FEBRUARY 8, 2006
Municipal building

Present: Everett Coffey, Village President; Lawrence Sayah, P. Howard Flanders, Trustees; William Shepeluk, Manager; Donna Centonze, Clerk; Carol O'Neil, Mildred Badger and Ted Schultheis, WCDC; Michael Lugo, Adelpia Cable; Peter Hirschfeld, Times Argus; Anne Imhoff, Exit 10; Chief Wolfe and Jeffrey Kilgore.

Everett Coffey called the meeting to order at 7:35PM.

UDAG LOAN/REVITALIZING WATERBURY:

William Shepeluk updated the board on the UDAG loan requested by Revitalizing Waterbury and Green Mountain Coffee Roasters to restore the railroad station. There are two loans one for \$350,000 and one for \$150,000. The UDAG loan for \$150,000 would be secure by a lease agreement for the café. The \$350,000 would be secure from the Green Mountain Coffee Foundation. The closing was scheduled for Monday Feb. 6, 2006. However because of the issue of the guarantee of the loan for \$350,000 by Mr. Steller the closing was postponed. It was decided to have a committee involved to solve the issue of the time gap, secure loan and work out details. WCDC members would like to know the structure of the foundation. William Shepeluk will get back to the board with his recommendations.

MINUTES:

P. Howard Flanders made the motion to approve the minutes of the January 25, 2006 meeting. Lawrence Sayah seconded and all approved.

RE ISSUE CHECK:

P. Howard Flanders made the motion to re-issue a check to David Cutler for \$52.08 that was issued on August 2, 2004. Lawrence Sayah seconded the motion and all approved.

STOWE STREET ARTS FESTIVAL:

A request from WAAC to close Stowe Street on Friday July 14, 2006 at 5:00pm until Sat. July 15, 2006 at 5:00pm and the Dry Bridge from 8am to 5pm on Sat. July 15, 2006. Lawrence Sayah made the motion to honor this request. P. Howard Flanders seconded and all approved.

MARCH OF DIMES WALK AMERICA:

A request for permission to hold the March of Dimes Walk America event in Waterbury/Duxbury was received from Betsy Stanford. The event will take place on Sunday May 7, 2006. It will start at Crossett Brook School, walk the back side of the river, cross the ball field to Main Street and walk down Main Street to Rte 100, ending back at the school. There was not request for police escort. P. Howard Flanders made the motion to honor the request and Lawrence Sayah seconded the motion. All Trustees approved.

AGREEMENT RELATING TO THE WOMEN'S CORRECTIONAL FACILITY:

William Shepeluk updated the board on the negotiations with the State of Vermont regarding improvements to the Dale facility. The original agreement was for up to 99 persons between the mental health and prison. If that number increased they were to come back to re- negotiate. Thomas Sandretto, deputy commissioner of Buildings and Grounds recommended to Robert Hofman, commissioner of corrections to agree to the Town and Villages latest offer. (agreement attached)P. Howard Flanders made the motion to sign agreement as proposed. Lawrence Sayah seconded the motion and all approved.

TAX LIENS:

The minutes show that the Trustees will sign the tax liens for personal property.

BUDGET:

William Shepeluk discussed the budget. The proposed budget is \$621,715.00. Shepeluk also explained the accounting method for delinquent taxes and the accounting practice standards for GASB-34. Chief William Wolfe was satisfied with the budget the manager has proposed for his department.

William Shepeluk explained the CIP. The repairs on the municipal building were \$15,395.00 and thanked Lawrence Sayah for being the clerk of the works. The ladder truck, the 1997 pick-up, and the Ford Expedition were discussed. The Ford Expedition should be replaced and a five year extended warranty purchased. The 3 cent tax rate on the CIP was also discussed.

UDAG LOAN:

Jeffrey Kilgore was present to discuss the UDAG loan for Revitalizing Waterbury for the Railroad Station. The \$350,000 loan is currently secured by guarantee of Green Mountain Coffee Foundation. The assets are contributions made by Mr. Steller over a period of time. Revitalizing Waterbury offered to secure the loan by the assignment of rents. WCDC should request a financial statement from the foundation. William Shepeluk feels the need for more discussions.

STATE POLICE ADVISORY BOARD:

P. Howard Flanders had some questions as to the report from the State Police Advisory Board. The board would like to get emails or letters from the Select Boards as to what they would like to have the State Police work on as to speeding, DWI, and drug activity etc. It was suggested that the Trustees receive a copy of the minutes of the Advisory Board. Chief Wolfe explained the 32 agency assists that appeared in the report that the board received. The Trustees would like to find out if any of these were in the Village.

TOWN FAIR:

The Town Fair will be March 5, 2006. The Trustees will have space along with the select board and the clerk. There was discussion as to the candidate's forum that is to be held at the Fair.

DUXBURY FIRE CONTRACT:

There is no signed contract. It will be signed after Town Meeting if the budget passes.

ORDINANCES:

William Shepeluk will review ordinances that need to be updated. (Rt. 100 speed limits, shifting the parking on High St. to the other side and stop signs on Railroad St.) They will be reviewed and into effect 60 days after approved.

WARNING:

P. Howard Flanders made the motion to approve the warning for the Village Meeting 2006 with the addition of the word and in Article 8 and the addition of Article 9. Lawrence Sayah seconded the motion and all approved.

There being no other business the meeting was adjourned at 9:45PM.

Respectfully submitted

Approved at a meeting held on _____

Everett W. Coffey, Village President

P. Howard Flanders

Lawrence Sayah