

Date: _____
Fees Paid: _____ + \$10 recording fee = _____
Parcel ID #: _____
Tax Map #: _____

**TOWN & VILLAGE OF WATERBURY  
REQUEST for ZONING COMPLIANCE LETTER**

The Town & Village of Waterbury have zoning regulations as amended from time to time which govern the use and development of real property within the area of those laws. To request a letter stating a property is in compliance with the Town & Village of Waterbury Zoning Regulations please fill out this form and a check payable to the Town of Waterbury according to the fee schedule.

**CONTACT INFORMATION**

Requested by:  
 Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Work/Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY INFORMATION**

Property Owner(s) Name: \_\_\_\_\_  
 Property Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Parcel ID #: \_\_\_\_\_ Tax Map #: \_\_\_\_\_

**ADDITIONAL INFORMATION**

Compliance letters are issued 7-10 days of request. If there is a closing or urgent deadline the process may be expedited. Please state your requested date to receive the Letter of Compliance below:

Deadline request: \_\_\_\_\_

Please indicate your preferred method of receiving the Letter of Compliance:

- Hard copy in the mail
- Scanned copy via email
- Both

**SIGNATURES** The undersigned hereby requests a Zoning Letter of Compliance for the above referenced property.

\_\_\_\_\_  
 Signature date

**CONTACT** Zoning Administrator: Phone: (802) 244-1018  
 Mailing Address: Waterbury Municipal Offices, 51 South Main Street, Waterbury, VT 05676  
 Municipal Website: www.waterburyvt.com