

Town of Waterbury  
Request to Bidders for Hauling Gravel  
2012

The Town of Waterbury is accepting bids from qualified contractors interested in **Hauling Gravel** for its Highway Department. The scope of work is as follows:

- Haul 6,000 cubic yards of gravel from Varin's Gravel Pit in Bolton and deliver it to a stockpile located on North Main Street in the Village of Waterbury.
- Hauling and full delivery of the material will be coordinated with the Waterbury Highway Department Supervisor and will be conducted Mondays – Fridays between June 18<sup>th</sup> and August 31<sup>st</sup>, 2012 (completion date subject to change upon agreement of both parties). Hauling will not be permitted on weekends or on July 4, 2012.
- Contractor shall be responsible for the clean-up of any fluids that may leak or be spilled from the truck(s) owned or operated by the contractor.
- Contractor shall accept loading slips from the pit operator each day the hauling operation is conducted and shall deliver them weekly to the Highway Department Supervisor. The slips will be written in the name of the Town of Waterbury and shall contain the volume of gravel loaded onto each truck for delivery. Varin's Gravel Pit shall be responsible to bill the Town of Waterbury for the gravel.
- Contractor may submit statements for the hauling and delivery of gravel to the Town of Waterbury no more often than weekly and no less often than monthly. The statements shall indicate the dates of delivery and the quantity delivered on each date. The quantities listed on the statement must be verifiable when compared against the daily slips provided by Varin's Gravel Pit. The Town of Waterbury shall process payments from proper statements and shall issue checks to the Contractor within two weeks from the date when statements are submitted.
- If the Contractor fails to deliver the entire 6,000 yard quantity of gravel by August 31, 2012 or the agreed upon amended due date, the Town of Waterbury may declare that Contractor to be ineligible for future contract work for the Town of Waterbury.

**Basis of Bid**

Qualified Contractors must submit a price per yard for the gravel that will be delivered from the pit to the Town's stockpile. The per yard price shall be all-inclusive. **The Town of Waterbury does not intend to supply labor, fuel, fluids, consumables, insurance or any other good or service.**

**Insurance Requirements**

Qualified Contractors shall agree to provide and maintain the following types of insurance with these specified limits for the term of this contract:

- **Commercial General Liability Insurance** including but not limited to Bodily Injury, Personal Injury, Broad Form Property Damage, Completed Operations Liability and Contractual Liability with a minimum of \$1,000,000 Combined Single Limit for each occurrence. **The Town of Waterbury shall be named as an Additional Insured on the Commercial General Liability Policy and a Certificate of Insurance shall be delivered to the Town of Waterbury confirming such, prior to the commencement of the contract.**

- **Commercial Auto Liability Insurance** covering all owned, hired, and non-owned vehicles with a minimum of \$1,000,000 Combined Single Limit for each occurrence. **The Town of Waterbury shall be named as an Additional Insured on the Commercial Auto Liability Policy and a Certificate of Insurance shall be delivered to the Town of Waterbury confirming such, prior to the commencement of the contract.**
  - Statutory Workers' Compensation Insurance and Employers Liability with a minimum of \$1,000,000 Limit for any one occurrence. The Contractor must show evidence of Workers' Compensation and employers Liability Insurance Coverage prior to the commencement of the contract.\*
- \* Sole Proprietors & Owner Partners of Unincorporated Businesses who are not by required by law to carry Workers' Compensation Insurance may instead complete paperwork on file at the Town of Waterbury in lieu of such policy.

The Contractor shall provide the Town of Waterbury with such Certificates of Insurance, as required above, by the commencement date of the contract. **All Certificates shall contain a provision stating the coverage afforded under said policies shall not be cancelled, materially changed or not renewed unless thirty (30) days prior written notice is made to the Town of Waterbury, except in the case of non-payment of premium where ten (10) days prior written notice to the Town of Waterbury will suffice.**

#### **Permits**

Contractor must have valid "Overweight Permits" from the towns of Bolton and Waterbury if town highway 24,000 lb limits will be exceeded

#### **Questions & Information Regarding the Work**

Call: Celia Clark, Highway Dept. Supervisor at (802) 244-5072 or (802)793-6214

#### **Bid Due Date**

**Sealed Bids** will be accepted until Friday May 4, 2012 at 3:00 p.m. Bids may be mailed to:

Gravel Bids  
Town of Waterbury  
51 South Main Street  
Waterbury, VT 05676

**Sealed Bids** may be hand delivered to the Municipal Office  
2<sup>nd</sup> Floor-Rear Entry Waterbury Main St. Fire Station  
43 S. Main Street  
Waterbury, VT 05676

#### **Bids will not be accepted by fax or e-mail**

The Select Board of the Town of Waterbury will review the bids at a meeting scheduled for the week of May 7, 2012 and it is expected that a bid will be accepted at that meeting. A successful bidder will be notified no later than Friday May 11, 2012, that the bid was accepted. Proof of Insurance and submission of Certificates of Insurance to the Town of Waterbury must be provided by contractor on or before June 15, 2012 or the bid shall be declared void.

The Town of Waterbury, by Tuesday May 15, 2012, will mail to all bidders a tabulated list of the bids received and notice of the bidder who has been offered the contract.

**The Town of Waterbury reserves the right to Reject Any and All Bids if that is deemed to be in the Best Interest of the Town of Waterbury.**

