

**Meeting of the Waterbury Select Board
June 15th, 2015
Main Street Fire Station**

Present: C. Nordle, Chair; C. Viens, and J. Brown, Select Board; W. Shepeluk, Municipal Manager; S. Lotspeich, Community Planner; A. Imhoff, ORCA Media; M. Mientka, Waterbury Record; and C. Lawrence, Town Clerk.

Public: Peter Turmelle.

The meeting was called to order at 7:12pm.

APPROVE AGENDA

W. Shepeluk asked to discuss the paving project from Waterbury to Stowe, and to add a discussion on a storm drain on Main Street. C. Viens made a motion to approve the agenda with changes. The motion was seconded by J. Brown and passed by those present.

CONSENT AGENDA ITEMS

C. Viens made a motion to approve the consent agenda item minutes of the June 1st meeting and the Financial Management Questionnaire. The correspondence regarding a dog complaint was moved under the Animal Control Ordinance discussion. The motion was seconded by J. Brown and passed by those present.

PUBLIC

No Comment.

MANAGER'S ITEMS

W. Shepeluk presented a \$500,000 tax anticipation note payable on December 30th at an interest rate of 1.1%. C. Viens made a motion to approve the note as described. The motion was seconded by J. Brown and passed by those present. C. Viens made a motion to authorize W. Shepeluk, Municipal Manager; C. Lawrence, Town Treasurer; and E. Jones, Assistant Town Treasurer to draw down on the line of credit. The motion was seconded by J. Brown and passed by those present.

W. Shepeluk distributed a memo outlining the progress on the Municipal Building Complex (attached to these minutes). The construction is going along smoothly with the foundation 90% finished. There have been several minor change orders with minimal changes to the budget. W. Shepeluk gave the board more detail on construction progress, which is currently ahead of schedule. There are on-going conversations with historic preservation about the windows in the Jane's House and various options are being priced.

The project is currently on budget. The progress report included the monthly drawdown schedule based on expected billings, and a cash flow projection. The project is moving along well and ReArch is one of the better contractors the Town has worked with, including the project supervisor. There is a tour planned for the Select Board sometime in late July.

W. Shepeluk updated the Board on a letter of agreement between the Town of Waterbury and Community Roots, on behalf of the Conservation Commission. The commission has a small budget and have programs from time to time. The commission would like to go through a strategic planning process and has requested that Community Roots LLC provide the commission with assistance in strategic planning facilitation. The contract is a \$900 contract to be in two installments. C. Nordle expressed concern over section 5 (Termination with Cause) and suggested that section 5 be deleted. W. Shepeluk explained that as of December 31, 2014, there was a \$768 fund balance. The budget in 2015 shows \$1,000 in revenue.

C. Viens made a motion to authorize the Municipal Manager to sign the letter of agreement between the Town of Waterbury and Community Roots LLC, with paragraph 5 removed. The motion was seconded by J. Brown and passed by those present.

S. Lotspeich presented the Colbyville bike and pedestrian plan as funded by Shaw's several years ago. R. Ellis has been very keen on the town pursuing improved pedestrian connection in the Colbyville area. There have been discussions with the Central Vermont Regional Planning Commission and the Town is seeking funding to do a study of the Stowe Street Bridge by Lincoln Street. There are a number of challenges with the area, including that Route 100 is a State road and all existing sidewalks currently in place are privately owned. Discussions are on-going as to how to move the project forward. VTrans has a program for pedestrian projects, and it has been suggested to take this study to the next step including engineering feasibility and partnership between private landowners, VTrans, and the Town. Maintenance is also an issue. S. Lotspeich asked the Board for some preliminary feedback.

W. Shepeluk stated that one of the bigger issues is how people can safely cross route 100 in the Colbyville area. Another issue is how people can get from Stowe Street to Billings Mobil. Next year, Route 100 will be paved starting at the Stowe end and the Town of Stowe has reached out to VTrans to attend some Select Board meeting to discuss the project.

The grant application to VTrans for a feasibility study is due July 17th, and there is a cash match that could be budgeted in 2016, estimated at \$4,000 to \$6,000. W. Shepeluk suggested that VTrans be invited to a meeting in August or September to talk about the Route 100 paving project. The Board was in favor of pursuing the grant application and inviting VTrans to a meeting in August.

The Board has met previously on the Animal Control Ordinance and agreed on some edits, and all comments have been incorporated. The Board was ready to approve the ordinance. P. Turmelle asked questions about the definition of wolf-hybrid and excessive noise. He stated that he prefer not to take money for a dog's release from impoundment (section 10.3). The ACO was taken out of sections 10.3 and 10.4. C. Viens made a motion to approve the Animal Control Ordinance for the Town of Waterbury as amended. The motion was seconded by J. Brown and passed by those present.

A letter with concerns about the Animal Control Officer was sent to the Board, Manager and Town Clerk. The letter also expressed concerns about the ACO budget. C. Nordle asked the Manager where the Town is with the ACO budget. W. Shepeluk explained that \$3,000 was budgeted for 2015 and \$762 has been spent to date, with almost 50% of the year passed. Additionally, 41% of the travel and mileage budget has been spent.

There are some issues with the storm drain on the upper end of Main Street. The drains are undersized and cause issues during torrential rains. A. Tuscani got an estimate to replace the storm drain between TD Bank and the Steele Block at \$30,000. W. Shepeluk believes the project could be covered under the current budget. C. Viens asked to dig half way into the system to see if that provides additional information. The topic will be revisited at the next meeting.

There being no further business, the meeting adjourned at 9:00pm.

Respectfully submitted,

Carla Lawrence, Town Clerk

Approved on: July 6, 2015